

Ph.D. Medical Research – Cardiovascular Science

## Ph.D. Project Progress Meeting Report

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Name of Ph.D. Candidate

Matriculation Number

Supervisors present:

Meeting date: \_\_\_\_\_

Title of the Ph.D. Project:

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Every Ph.D. student is expected to meet with his/her supervisor(s) at least once every two months and to share the meeting minutes with all supervisors and the Ph.D. Program Coordination. In these progress meetings, you are expected to provide updates on the status of your doctoral project and evaluate your progress with regard to the objectives written in your Target Agreement.

Please upload the Ph.D. Project Progress Meeting Report to your Campus Portal account under “Additional TAC meetings” **within two week following the meeting**. Digital signatures and scans are accepted. The Ph.D. Program Coordination will then verify your report and award you the corresponding ECTS credits.

## Project Objectives & Curricular Activities

Please provide clear information on the following:

- 1) What achievements or progress have you made between the previous progress meeting and the current one? (both in terms of your research project and your curricular activities)
- 2) How is your progress in the doctoral project? Are you meeting the project timeline and objectives as planned?
- 3) If you are not on track, kindly elucidate the reasons for any deviations from the project's original schedule (if applicable).

## Project Challenges

Please indicate if you have encountered any specific challenges recently. Have there been substantial changes to your initial project plan or your Target Agreement? If so, kindly provide an explanation for the reasons behind these changes and specify their nature.

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*Place, Date*

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*Signature Ph.D. Candidate*

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*Place, Date*

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*Signature Primary Supervisor/TAC member 1*

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*Place, Date*

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*Signature TAC member 2*

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*Place, Date*

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*Signature TAC member 3*

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*Place, Date*

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*Signature Local Supervisor (if applicable)*

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*Place, Date*

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*Signature Ph.D. MR-CVS Program Coordination*